

## NOTICE OF ANNUAL GENERAL MEETING

**Notice is hereby given that the Annual General Meeting of The Forster Tuncurry Business Chamber Inc (ABN 88 544 232 152) will be held on Wednesday 29 November 2017 at 6.30pm at Club Forster, 19 Strand St, Forster**

### AGENDA

1. Welcome by Chair
2. Apologies
3. Confirm the Minutes of the AGM held at 6.00pm on Wednesday 14 December 2016 at Tuncurry Beach Bowling Club
4. Confirm Returning Officer and Assistant RO who will act on and for the purpose of the ballot
5. To receive and adopt the Director's reports for the financial year ended 30 June 2017
6. To receive and adopt the Full Financial report for the year ended 30 June 2017
7. To declare all Executive Committee positions vacant
8. To appoint a temporary Chair
9. Election of the Executive for the ensuing year
  - President
  - Vice President
  - Treasurer
  - Secretary
  - Executive Position One
  - Executive Position Two
  - Executive Position Three
10. Appointment of
  - Public Officer
  - Auditor
11. General Business
12. Address by New President
13. Date of next Meeting – To be advised
14. Close

**Nominations for Executive Committee positions can be found on the Chamber website [www.ftchamber.com.au](http://www.ftchamber.com.au). Completed nomination forms must be received at [info@ftchamber.com.au](mailto:info@ftchamber.com.au) no later than noon Wednesday 22 November 2017.**